

Human Tissue Authority  
151 Buckingham Palace Road  
London  
SW1W 9SZ

██████████  
By email to ██████████

**Tel** 020 7269 1900  
**Web** [www.hta.gov.uk](http://www.hta.gov.uk)  
**Email** [enquiries@hta.gov.uk](mailto:enquiries@hta.gov.uk)  
**Date** 15 February 2017

Dear ██████████

### **Freedom of Information request**

Thank you for your request for information under the Freedom of Information Act (FOIA), which was received by the Human Tissue Authority (HTA) on 24 January 2018. Your email outlined the following request:

#### **Freedom of Information Request**

Please can I request some information regarding your energy supply contracts under the Freedom of Information Act 2000. Please would you provide me with the following information:

1. Who, in your organisation, is responsible for deciding how your energy is bought? Please provide the full name, title, email address and telephone number.
2. For each of these commodities – electricity, gas and water – please can you answer the following questions:
  - a. What is your current contract term – start date (DD/MM/YYYY) to end date (DD/MM/YYYY)?
  - b. Do you have any options to extend? If so, what are they?
  - c. What is your termination notice period?
  - d. Who is your supplier?
  - e. How many meters do you have?
  - f. What is your annual spend?
  - g. What is your consumption?

- h. Do you currently procure your energy through a framework/PBO (Public Buying Organisation)? If so, which one?
- i. Do you use a consultancy to facilitate your energy procurement? If so, who?
- j. Are you happy with your supplier?
- k. Are you happy with your PBO?
- l. Are you happy with your consultancy?
- m. What do you think makes a good Supplier?
- n. What do you think makes a good PBO?

Please can you provide the information, by return email, in electronic format – Word or Excel. If there is another format that is easier or better for you, please do let me know and we can see what works best for us both.

## **Response**

The Human Tissue Authority are tenants of the Department for Business, Energy and Industrial Strategy (BEIS). Our energy is supplied and charged for via BEIS our landlords who do so on a quarterly basis.

The HTA has no input to who supplies energy to the building or the awarding of Contracts.

## **Further information**

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request or complaint, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45  
Website: [www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

