

tender process. Please refer to the Crown Commercial Services website for further information.

Link is here <https://www.gov.uk/government/organisations/crown-commercial-service>

- What is the total value of your current BACS payment and Direct Debit collection software contract(s) and over what period?

Nil as per detailed above.

- With whom does the organisation hold its primary bank account?

NatWest and Royal Bank of Scotland.

- Does the organisation, acting as a Bureau, provide Bacs processing on behalf on any other organisation?

Yes, as they are a commercial organisation.

- What payments types does the organisation use? (e.g. Bacs (Direct Credit), Direct Debit, Faster Payments, etc.).

Bacs payments as a rule, on occasion faster payment via CHAPS.

- Who is the person responsible for BACS processing and Direct Debit collection software?

The information below is not available to the HTA as we communicate via central email. Neither our Service Provider nor the HTA use Direct Debit collection software.

- o Name
- o Position
- o Telephone Number
- o Email

Please provide the information below each question, signifying your response(s) by a change of font or highlighted text, spaced between other questions.

If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, please provide advice and assistance, under your Section 16 obligations, as to how I can refine my request to be included in the scope of the Act.

In any case, if you can identify ways that my request could be refined please provide further advice and assistance to indicate this. I look forward to your response within 20 working days, as stipulated by the Act.

If you have any queries please don't hesitate to contact me via email or phone and I will be happy to clarify what I am asking for, my details are outlined below.

Response

Please see the HTA's response under each question as instructed.

Further information

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request or complaint, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: www.ico.gov.uk

Yours sincerely

