

Board Meeting Agenda

10:00 – 15:00, 18 September 2025, Wandle 40/41, 2 Redman Place, London, E20 1JQ

From 09:00 the informal seating area adjacent to the meeting room, and tea and coffee will be available for members who wish to arrive early for networking.

Time	Item	Subject	Paper	Lead
1. OPENING ADMINISTRATION				
10:00	1.1	Chair's welcome and introductory comments	[oral]	Chair
10:05	1.2	Apologies for absence	[oral]	Chair
	1.3	Declaration of interests	[oral]	Chair
	1.4	Minutes of the previous meeting (26 June 2025)	HTA 22-25	Chair
	1.5	Actions Log	HTA 23-25	Chair
2. ASSURANCE / REPORTING ITEMS				
10:10	2.1	Chair's Report	[oral]	Chair
10:20	2.2	Audit and Risk Committee (ARAC) Chair's Report to Board	HTA 24-25	ARAC Chair
10:25	2.3	Remuneration Committee (RemCo) Chair's Report to Board	HTA 25-25	RemCo Chair
10:30	2.4	DHSC Sponsor Team Report	[oral]	DHSC representative
10:40	2.5	Chief Executive's Report	HTA 26-25	CEO
10:50	2.6	HTA Performance Report	HTA 27-25	CEO
3. INFORMATION ITEMS				
11:10	3.1	Dignity of the Deceased: Making Improvements	HTA 28-25	CEO and Director of Regulation
11:30	3.2	Strategic Change	HTA 29-25	Director of DTD
5. CLOSING ADMINISTRATION				
11:50	4.1	Board Forward Plan	HTA 30-25	Chair
	4.2	Any Other Business	[oral]	Chair
12:10	Formal meeting closes. Sandwich lunch provided.			

Afternoon informal Sessions

Time	Activity	Papers	Lead
13:10	Information Technology and Digital Update	On-the-day presentation and discussion	Director of Data, Technology and Development and Head of Information Technology
13.40	People Strategy Update	On-the-day presentation and discussion	Director of Finance and Resources and Interim Head of People Strategy Delivery
14.15	Strategic Change Options (to focus on FII and recommendations 71, 72, 73)	On-the-day presentation and discussion	Director of Data, Technology and Development
14:50	Short conversation with members on the Stakeholder “Learning” Event of 19 September	Pre-circulated briefing and joining information	Director of Data, Technology and Development
15:00	<i>Afternoon sessions close. ‘Touch-down’ workspace available for members if needed for the remainder of the afternoon.</i>		