

Human Tissue Authority Board Meeting

Date: 21 September 2023

Paper reference: HTA 22/23

Agenda item: 7.

Author: John McDermott, Deputy Director for Performance and
Corporate Governance
Kirsty Crouch, Private Office Lead
Gisela Amabilino, Corporate Services Manager

Standing Orders

Purpose of paper

1. To ask the Board to approve the updated Standing Orders.

Decision making to date

2. There has been a comprehensive accuracy review undertaken with both BDT and SMT during Q1 and ARAC Members have also reviewed the amended draft before it has been submitted to the Board for approval.

Action required

3. The Board are asked to approve the updated Standing Orders, available at Annex B.

Background

4. The HTA Standing Orders are reviewed every 2 years for accuracy, as part of our good governance cycle.
5. The Standing Orders were last approved in October 2021 and so are now due for the next review, update and approval.

Accuracy review

6. All aspects of the Standing Orders have been reviewed for accuracy.
7. Changes made to the Standing Orders are itemised within Annex A for ease of reference.

Recommendation

8. The Board are asked to note the content of this paper and approve the revised Standing Orders at Annex B.