Human Tissue Authority
151 Buckingham Palace Road
London
SW1W 9SZ

Tel 020 7269 1960
Web www.hta.gov.uk

Date 26 March 2014

"[*redacted*]"
By email

Dear "[*redacted*]"

Freedom of Information request

Thank you for your request for information dated 7 March 2014, which we received as follows:

"*Dear Sir/Madam,*

Under the Freedom of Information Act I would like to request the following information about the distribution of laptops to staff:

Could you please provide me with the total number of laptops owned by your organisation that were registered to and/or in the possession of staff members (whether directly employed by your organisation or otherwise) on the following two dates:

a) 1 May 2010 (or nearest available date – please specify), and

b) 1 May 2013 (or nearest available date – please specify).

I would prefer to receive this information electronically as a reply to this email.

Yours Sincerely,

Edmund Poole"

Response

In May 2010, the HTA had 105 laptops available for staff to use. 75 of these were new and the other 30 were old laptops which had been decommissioned and were awaiting disposal.

In May 2013, the HTA had 65 laptops available for staff to use.

You may wish to note that the HTA only uses laptops and no desktop PCs are owned by the HTA.

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request or complaint, you have the right to appeal directly to the Information Commissioner for a decision, at the address below:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 08456 30 60 60
          or   01625 54 57 45
Website: www.ico.gov.uk

There is no charge for making an appeal.

Yours sincerely

"[*redacted*]"
"[*redacted*]"
"[*redacted*]"