

Human Tissue Authority  
151 Buckingham Palace Road  
London  
SW1W 9SZ

██████████  
By email to ██████████

**Tel** 020 7269 1900  
**Web** [www.hta.gov.uk](http://www.hta.gov.uk)  
**Email** [enquiries@hta.gov.uk](mailto:enquiries@hta.gov.uk)  
**Date** 17 September 2019

Dear ██████████

### Freedom of Information request

Thank you for your request for information under the Freedom of Information Act (FOIA), which was received by the Human Tissue Authority (HTA) on 05 September 2018. Your email outlined the following request:

I would like to submit an FOI request and therefore would be grateful if you could please provide me with the following information on staff numbers;

For Finance only:

- Total number of staff
- Total number of SCS1 finance staff
- Department structure
- Total number of agency workers / contractors (please include those on fixed term contract but not internal secondment)
- Frameworks used to procure interim staff in this area

Thankyou.

### Response

- Total number of staff : 1.5 FTE
- Total number of SCS1 finance staff: 0.5 FTE
- Department structure: F. Director, Head of Finance, and Finance Manager
- Total number of agency workers / contractors (please include those on fixed term contract but not internal secondment): None
- Frameworks used to procure interim staff in this area: Agency

## Further information

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

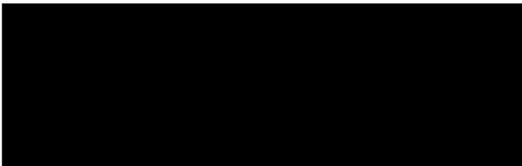
If you remain dissatisfied with the handling of your request or complaint, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: [www.ico.gov.uk](http://www.ico.gov.uk)

Yours sincerely

A large black rectangular redaction box covering the signature area.A black rectangular redaction box covering the signature area, with a smaller redaction box overlapping its top-left corner.