

**Human Tissue Authority**

2nd Floor  
2 Redman Place  
London  
E20 1JQ

**Tel:** 020 7269 1900

**Web:** [www.hta.gov.uk](http://www.hta.gov.uk)

**Email:** [enquiries@hta.gov.uk](mailto:enquiries@hta.gov.uk)

**Date:** 2 March 2023

By email to: [REDACTED]

Dear [REDACTED],

**Freedom of Information request**

Thank you for your request for information under the Freedom of Information Act 2000 (FOIA), which was received by the Human Tissue Authority (HTA) on 02 February 2023. Your email outlined the following request:

“Dear Human Tissue Authority,

Please could you provide the following information under the freedom of information act covering the last 12 months, or the most recent 12 month period recorded:

1. Has the organisation used agencies to recruit temporary/contractor staff?
  - 1a. If so please confirm the total agency spend on temporary/contractor staff??
  - 1b. Please provide a breakdown of your answer to question 1a, splitting the spend by job title/specialism
2. Has the organisation used agencies to recruit permanent staff?
  - 2a. If so please confirm the total agency spend on permanent staff?
  - 2b. Please provide a breakdown of your answer to question 2a, splitting the spend by job title/specialism
3. The contact name of the person responsible for dealing with permanent recruitment?
4. The contact name of the person responsible for dealing with temporary/contractor recruitment?

Please respond as soon as possible, thanks for your cooperation in advance.”

### Clarification

On 06 February 2023 you provided the following clarification about your request:

“I am just interested in a full 12 months of data, so if you have it recorded between 01/02/2022 to 31/01/2023 that would be great.”

### Response

Please find the answers to your questions for the time period of 01/02/2022 to 31/01/2023 below:

1. Has the organisation used agencies to recruit temporary/contractor staff? Yes

1a. If so please confirm the total agency spend on temporary/contractor staff??  
£203,634.06

1b. Please provide a breakdown of your answer to question 1a, splitting the spend by job title/specialism

Job title	Spend
Accessibility Lead	2,700.00
Business Planning Lead	113,292.22
Business Portfolio Manager	30,537.00
Comms Manager	2,880.00
Corporate Service Admin	2,701.55
Executive Assistant	26,014.31
Project Manager EU	25,508.98
<b>TOTAL</b>	<b>203,634.06</b>

2. Has the organisation used agencies to recruit permanent staff? Yes

2a. If so please confirm the total agency spend on permanent staff? £81,399.00

2b. Please provide a breakdown of your answer to question 2a, splitting the spend by job title/specialism

Job title	Spend
Executive Assistant	3,240.00
Project Manager	9,540.00
Head of HR	13,260.00
Finance Office	2,790.00
IT Operations Manager	8,640.00
HR Admin	1,875.00
Project Manager	9,984.00
Chief Information and Technology Officer	23,070.00
Head of Policy and Development	9,000.00

<b>TOTAL</b>	<b>81,399.00</b>
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3. The contact name of the person responsible for dealing with permanent recruitment?

The Head of Human Resources is responsible for recruitment for the HTA. They can be contacted on [enquiries@hta.gov.uk](mailto:enquiries@hta.gov.uk)

4. The contact name of the person responsible for dealing with temporary/contractor recruitment?

Same as above.

### **Further information**

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: [www.ico.org.uk](http://www.ico.org.uk)

Yours sincerely

