

Human Tissue Authority

2 Redman Place
London, E20 1JQ

By email to [REDACTED]

Tel: 020 7269 1900

Email: enquiries@hta.gov.uk

Web: www.hta.gov.uk

Date 24 March 2021

Dear [REDACTED]

Freedom of Information request

Thank you for your request for information under the Freedom of Information Act (FOIA), which was received by the Human Tissue Authority (HTA) on 2 March 2021. Your email outlined the following request:

1. How many staff have undergone unconscious bias training over the last five calendar years? Please could you break down the number by year for 2021 (up to and including the end of February), 2020, 2019, 2018 and 2017.
2. How much money has been spent unconscious bias training for staff over the last five calendar years? Please could you break down the figure by year for 2021 (up to and including the end of February), 2020, 2019, 2018 and 2017. In each case where there has been expenditure on unconscious bias training, please could you state which company the money went to, how much, and the date of the payment.
3. If unconscious bias training has been provided to staff, please could you provide details of the format of the training is - its title, how many hours/days the training lasts, and any other relevant detail which summarises what it entails.
4. If possible, please could you provide a copy of any training material - documentation including, but not limited to, training packs, worksheets, fact sheets etc - distributed to staff as part of the unconscious bias training in any of the above years. Please note, if this is not possible, please proceed with the remainder of the request.

Response

1. The following breakdown provides the number of staff who have been provided unconscious bias training or unconscious bias related training by the HTA by year:

2018: 64 individual training places.
2019: 81 individual training places.
2020: 100 individual training places.

2. The following breakdown details the cost to the HTA of unconscious bias training or training that included unconscious bias by year, provider and payment date:

Year	Provider	Cost	Payment
2018	Equality and Diversity UK	£803.00	November 2018
	Equality and Diversity UK	£803.00	December 2018
2019	Equality and Diversity UK	£803.00	April 2019
	Health Assured	£510.00	November 2019
2020	Internal Speaker for three separate sessions, no payment made.		

3. The following details the format and type of training:

Year	Course Title	Format	Duration
2018	Unconscious Bias in Recruitment and Selection	Classroom	6 hours
	Equality, Diversity, Unconscious Bias and Transgender Awareness	Classroom	7 hours
2019	Unconscious Bias in Recruitment and Selection	Classroom	6 hours
	Mental Health Awareness	Classroom	4 hours
	BAME & LGBTQ Awareness	Classroom	1 hour
2020	Transgender Equality and Unconscious Bias (refresher)	MS Teams	1 hour
	Disability and Menopause awareness	MS Teams	1 hour

4. We do not retain copies of materials that were shared for these training sessions.

Further information

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

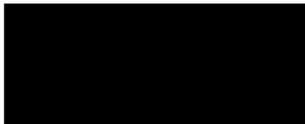
If you remain dissatisfied with the handling of your request or complaint, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: www.ico.gov.uk

Yours sincerely

A large black rectangular redaction box covering the signature of the Information Commissioner.A black rectangular redaction box covering several lines of text, likely contact details or a closing note.