

**Human Tissue Authority**

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**Email:** [enquiries@hta.gov.uk](mailto:enquiries@hta.gov.uk)

**Date:** 18 May 2023

By email to: [REDACTED]

Dear [REDACTED]

**Freedom of Information request**

Thank you for your Freedom of Information request, which was received by the Human Tissue Authority (HTA) on 25 April 2023. Your email outlined the following request:

“I am writing to you under the Freedom of Information Act 2000 to request information regarding temporary labour usage in your organisation, including contractors, temporary workers, and freelancers.

Please can you provide me with the following information for the most recent complete fiscal year:

- Total number of temporary workers engaged by your organisation, broken down by department or function, if possible.
- Total annual expenditure on temporary workers, including a breakdown of costs by department or function, if possible.
- Total number of agency suppliers (Preferred Suppliers/non-Preferred Suppliers) in your organisation’s labour supply chain

Details of any existing Managed Service Programme or Provider (MSP) and/or Vendor Management System (VMS) used to manage temporary workers:

- Name of the MSP and VMS.
- Date the contract was awarded.
- Date of contract expiration.
- Name of the government procurement framework through which the MSP and VMS were procured.

Details of any upcoming retendering or renewal processes related to your MSP and VMS contracts:

- Anticipated date for the retendering or renewal process to commence.
- Name and contact information of the person responsible for overseeing the retendering or renewal process.

Please can you provide the information in the form of an Excel spreadsheet”.

## **Response**

The HTA’s response to your FOI request is attached at [Appendix A](#) to this letter.

## **Further information**

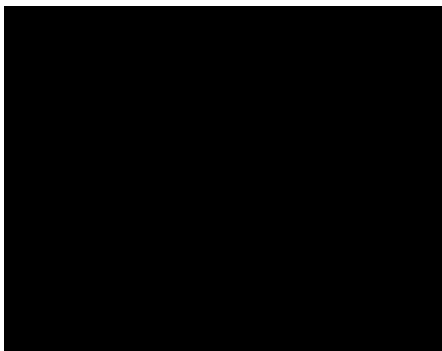
If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner’s Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45  
Website: [www.ico.org.uk](http://www.ico.org.uk)

Yours sincerely



## Appendix A. Temporary labour usage

### Agency Staff - FOI

#### 2021/22 FY (audited)

-Total number of temporary workers engaged, broken down by department (appointments were short term contracts for particular expert IT skills and work packages)

#### Directorates

Regulation	2.00
Data, Technology & Development	7.00
Resources	1.00
Performance & Corporate Governance	1.00

-Total annual expenditure on temporary workers, including breakdown by department

#### Directorates

	£
Regulation	167,610.00

Data, Technology & Development	150,995.00
Resources	<u>74,880.00</u>
al for 2021/22	<b>393,485.00</b>

Total number of agency suppliers 9.00

Details of any existing Managed Service Programme Provider (MSP) and/or Vendor Management System used to manage temporary workers

-Name of MSP and VMS	Not applicable, the HTA does not use an MSP or VMS
-Date contract was awarded	N/a
-Date of contract expiration	N/a
-Name of government procurement framework through which the MSP and VMS were procured	The HTA uses the Crown Commercial Services (CCS) for the sourcing suppliers of agency staff and are mandated to as CCS have vetted them Contract: RM3749 Start Date: 16/01/2018 End Date: 15/01/2024