

By email to: [REDACTED]

Human Tissue Authority

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Date: 9 November 2021

Dear [REDACTED]

Freedom of Information request

Thank you for your request for information under the Freedom of Information Act 2000 (FOIA), which was received by the Human Tissue Authority (HTA) on 11 October 2021. Your email outlined the following request:

I am currently trying to build an updated view of 2021 Strategic/SME print supplier spend and page usage levels, as now affected by COVID-19, across the UK Govt and associated agencies/bodies. With this in mind, can you please provide the following information:- 1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers) 2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi functional devices), Print Room devices and desktop printers. 3. What are your current annual page volumes (split by Colour and Mono) 4. What is the approximate annual spend for both hardware and services ? 5. What date is your contract due for renewal ? 6. Which procurement route or framework was used to procure this service? 7. Which person/role is responsible for procuring your printer contracts? Thank you for your time in completing this request.

Response

Please note, in January 2021 the HTA relocated to 2 Redman Place and occupied a space shared with the Human Fertilisation and Embryology Authority, the Health Research Authority, the National Institute for Health and Care Excellence, and the Care Quality Commission. Print services at 2 Redman Place are shared between the occupiers. The procurement of print services for 2 Redman Place was led by the Care Quality Commission.

1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers)

In the business year 1 April 2020 to 31 March 2021, the HTA leased printers from Canon. The HTA terminated the lease agreement with Canon on 15 January 2021. The supplier of print hardware in the business year 1 April 2021 to 31 March 2022 is Xerox.

2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi functional devices), Print Room devices and desktop printers.

In the business year 1 April 2020 to 31 March 2021 the HTA had two MFDs within the organisation and zero print room devices or desktop printers.

3. What are your current annual page volumes (split by Colour and Mono)

In the business year 1 April 2020 to 31 March 2021 the HTA annual print volumes for both Colour and Mono was zero. To date in the business year 1 April 2021 to 31 March 2022 the HTA annual print volumes for both Colour and Mono are zero.

4. What is the approximate annual spend for both hardware and services?

The annual spend on hardware and services for the HTA will be dependent on usage. In the current business year, we have not used any printing services at 2 Redman Place and have incurred no charges.

5. What date is your contract due for renewal?

The contract for print services at 2 Redman Place is held by the Care Quality Commission and further information about the contract should be sought from them.

6. Which procurement route or framework was used to procure this service?

Please see response to question 5.

7. Which person/role is responsible for procuring your printer contracts?

Please see response to question 5.

Further information

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: www.ico.gov.uk

Yours sincerely

