

Human Tissue Authority

2nd Floor
2 Redman Place
London
E20 1JQ

Tel: 020 7269 1900

Web: www.hta.gov.uk

Email: enquiries@hta.gov.uk

Date: 30 August 2023

By email to: [REDACTED]

Dear [REDACTED]

Freedom of Information request

Thank you for your enquiry which was received by the Human Tissue Authority (HTA) on Tuesday 25 July 2023:

“Please may you provide me, in Microsoft Excel or an equivalent electronic format, with a list of invoices that were not paid within 30 days for the last 6 financial years (2017/18 to 2022/23 inclusive) which would feed into the Regulation 113 Notice you are required to publish each year as part of your obligations under The Public Contracts Regulations 2015, with the following information for each invoice (where available):

- The name of the Supplier
- Supplier email address
- Supplier company registration number
- Supplier postal address
- Supplier telephone number
- Supplier website
- The date of the invoice
- The invoice reference
- The gross value of the Invoice
- The date the invoice should have been paid by
- The actual payment date of the invoice
- The total amount of interest liability due to late payment of the invoice
- The total amount of interest paid to the supplier due to late payment of the invoice.

For the avoidance of doubt we request the data behind payment performance summaries for Regulation 113 Notices, not the summaries themselves.

We expect that this information to be readily available and easily accessible in the

electronic format requested given the necessity of source data which must have been required to prepare and produce the Regulation 113 Notice”.

Response

You have requested a level of detail we are unable to provide as we do not ordinarily retain this information as detailed below:

- Supplier email address
- Supplier company registration number
- Supplier telephone number
- Supplier website

Please find attached an Excel spreadsheet that contains the name, address and the value of the invoices paid late. We do not pay interest on late payments, and have not paid any interest on the payments in the attached..

We hope this sufficiently answers your request.

Further information

If you are unhappy with the way the HTA has handled your request for information in this case, you may in the first instance ask us for an internal review by writing to us at the above postal or email address.

If you remain dissatisfied with the handling of your request, you have the right to appeal directly to the Information Commissioner for a decision, at the address below. There is no charge for making an appeal.

Information Commissioner’s Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 08456 30 60 60 or 01625 54 57 45

Website: www.ico.org.uk

Yours sincerely

A large black rectangular redaction box covering the signature and name of the sender.

Vendor ID	Vendor Name	Address1	Address2	Address3	Address4	Address5	Post Code	Voucher Number	Document Type	Financial Year	Document Date	Document Number	Date Invoice Paid off	Purchases Amount	Days Checks To Clear	Payment terms
								004812	Purchase Invoice	2017/18	02/05/2017	615110012086	10/08/2017	160,211.68	100	30 Days
								004826	Purchase Invoice	2017/18	31/07/2017	4000504459	31/08/2017	9.12	31	30 Days
								004827	Purchase Invoice	2017/18	31/07/2017	4000504460	31/08/2017	9.12	31	30 Days
									2017/18 Total					160,229.92		
								005341	Purchase Invoice	2018/19	04/01/2019	0476354	14/02/2019	1,361.13	41	30 Days
								005466	Purchase Invoice	2018/19	21/03/2019	005891	24/04/2019	340.73	34	30 Days
								005467	Purchase Invoice	2018/19	07/03/2019	0484317	24/04/2019	1,245.96	48	30 Days
									2018/19 Total					2,947.82		
								005626	Purchase Invoice	2019/20	03/07/2019	2003534	06/08/2019	134.45	34	30 Days
								005780	Purchase Invoice	2019/20	07/11/2019	0515813	10/12/2019	1,553.67	33	30 Days
									2019/20 Total					1,688.12		
								006031	Purchase Invoice	2020/21	08/06/2020	95532583	09/07/2020	420.00	31	30 Days
								006032	Purchase Invoice	2020/21	08/06/2020	95532602	09/07/2020	420.00	31	30 Days
								006033	Purchase Invoice	2020/21	08/06/2020	INV21539587	09/07/2020	1,161.22	31	30 Days
								006045	Purchase Invoice	2020/21	20/07/2020	INV-053278	08/09/2020	2,200.00	50	30 Days
								006085	Purchase Invoice	2020/21	01/08/2020	6043	08/10/2020	3,450.00	68	30 Days
								006086	Purchase Invoice	2020/21	25/08/2020	6082	08/10/2020	3,000.00	44	30 Days
								006193	Purchase Invoice	2020/21	11/12/2020	0000544504	28/01/2021	6.30	48	30 Days
									2020/21 Total					10,657.52		
								006474	Purchase Invoice	2021/22	26/08/2021	AIHR202119478	05/10/2021	1,560.00	40	30 Days
								006478	Purchase Invoice	2021/22	17/08/2021	3791	02/12/2021	846.00	107	30 Days
								006502	Purchase Invoice	2021/22	18/08/2021	INV-Q008	23/09/2021	1,000.00	36	30 Days
								006533	Purchase Invoice	2021/22	27/09/2021	3843	02/12/2021	846.00	66	30 Days
								006548	Purchase Invoice	2021/22	12/10/2021	3925	02/12/2021	846.00	51	30 Days
								006571	Purchase Invoice	2021/22	01/11/2021	973	17/12/2021	2,328.00	46	30 Days
								006615	Purchase Invoice	2021/22	01/11/2021	CA71608	17/12/2021	613.20	46	30 Days
								006786	Purchase Invoice	2021/22	17/02/2022	INV-000122	31/03/2022	1,140.00	42	30 Days
								006787	Purchase Invoice	2021/22	17/02/2022	INV-000127	31/03/2022	1,680.00	42	30 Days
								006816	Purchase Invoice	2021/22	21/03/2022	604037	06/05/2022	2,376.00	46	30 Days
								006845	Purchase Invoice	2021/22	18/03/2022	6952	21/04/2022	318.00	34	30 Days
									2021/22 Total					13,553.20		
								006901	Purchase Invoice	2022/23	09/05/2022	1415HTA	24/08/2022	3,691.90	107	30 Days
								006991	Purchase Invoice	2022/23	27/04/2022	6996	15/09/2022	882.00	141	30 Days
								006992	Purchase Invoice	2022/23	30/06/2022	7139	15/09/2022	882.00	77	30 Days
								007009	Purchase Invoice	2022/23	19/07/2022	101808340	14/10/2022	588.60	87	30 Days
								007010	Purchase Invoice	2022/23	22/08/2022	102099244	14/10/2022	625.58	53	30 Days
								007037	Purchase Invoice	2022/23	06/09/2022	INVUK557775	03/11/2022	2,343.17	58	30 Days
								007038	Purchase Invoice	2022/23	29/07/2022	BM100152653	03/11/2022	976.80	97	30 Days
								007079	Purchase Invoice	2022/23	01/11/2022	7293	13/12/2022	122.54	42	30 Days
									2022/23 Total					10,112.59		
									Grand Total					199,169.17		

Financial Year	Qty	Value	Average Days	Longest
2017/18	3	£ 160,229.92	54	100
2018/19	3	£ 2,947.82	41	48
2019/20	2	£ 1,688.12	33	34
2020/21	7	£ 10,657.52	43	68
2021/22	11	£ 13,553.20	51	107
2022/23	8	£ 10,112.59	83	141
TOTAL	34	£ 199,189.17		